

Scoresheet for assessment of NSF data management plans

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This scoresheet is intended to be used with the NSF DMP rubric developed as part of this project. See Whitmire, A. L., Carlson, J., Westra, B., Hswe, P., & Parham, S. (2017, March 24). Rubric & related files. Retrieved from <http://osf.io/qh6ad>

**Indicates that this performance criterion is directorate- or division-specific. It may not apply to the data management plan you are reviewing. See DART rubric for more DIR/DIV information.*

Section 1: Types of data produced

	Performance Criteria	Complete/detailed	Addressed issue, but incomplete	Did not address
1.1	Describes what types of data will be captured, created, or collected	X		
1.2*	Describes how data will be collected, captured, or created	X		
1.3*	Identifies how much data (volume) will be produced		X	

Section 2: Standards for data and metadata

	Performance Criteria	Complete/detailed	Addressed issue, but incomplete	Did not address
2.1	Identifies metadata standards and/or metadata formats that will be used for the proposed project			X
2.2	Describes data formats created or used during project	X		
2.3*	Identifies data formats that will be used for storing data	X		
2.4*	If the proposed project includes the use of unusual data formats , the plan discusses the proposed solution for converting data into more accessible formats	NA		

Section 3: Policies for access and sharing

	Performance Criteria	Complete/detailed	Addressed issue, but incomplete	Did not address
3.1	Provides details on when the data will be made publicly available	X		
3.2	Describes how the data will be made publicly available	X		
3.3	If the data are deemed to be of a " sensitive " nature, describes what protections will be put into place to protect privacy or confidentiality of research subjects		X	

3.4	Describes what intellectual property rights to the data and supporting materials will be given to the public and which will be retained by project personnel (if any)			NA
3.5	Describes security measures that will be in place to protect the data from unauthorized access			X
3.6*	If there are factors that limit the ability to share data , e.g. commercialization or proprietary nature of the data, plan describes those conditions and describes to whom the data will be made available and under what conditions			NA
3.7*	Describes how long the data will be retained and made available to people outside of the project	X		
3.8*	IF data are going to be submitted to supplementary materials sections of peer-reviewed journals , the plan describes this			NA
3.9*	Describes data types or formats that will be used for making data available	X		

Section 4: Policies and provisions for re-use and redistribution

	Performance Criteria	Complete/detailed	Addressed issue, but incomplete	Did not address
4.1	Describes the policies in place governing the use and reuse of the data		X	
4.2	Describes the policies for redistribution of the data	X		
4.3	Describes policies for building off of the data, such as through the creation of derivatives			X
4.4*	Describes methods for communicating policies or guidelines for reuse, redistribution, and creation of derivatives			X

Section 5: Plans for data archiving and preservation of access

	Performance Criteria	Complete/detailed	Addressed issue, but incomplete	Did not address
5.1	Provides details on how the data will be archived	X		
5.2*	Describes how access to the archived data will be maintained	X		
5.3*	Describes plans for archiving and preserving digital data	X		
5.4*	Describes plans for archiving and preserving physical data			NA
5.5*	Identifies a timeframe for how long data will be archived		X	
5.6*	Plan discusses the types or formats of data the investigator expects to retain in their possession			NA